

U.G. S.S ELECTIONS 2016/2017

INSTRUCTIONS TO VOTERS

1. Elections for the Office of President and three (3) representatives for each Faculty/School to form the Executive Council of the University of Guyana Students' Society for 2016/2017 will be held as follows:

- a) **Wednesday, September 28, 2016** - **For students in all Faculties**
from noon to 19:00 h **and students on the Occupational Health & Safety programme.**
- b) **Friday, September 30, 2016** - **For students at the Berbice Campus**
from 11:00 h to 18:00 h
- c) **Saturday, October 1, 2016** - **For students in the Graduate Diploma in Education, the CMBA/CMPA Masters programmes and the Master in Education.**
from 09:00 h to 16:00 h

2. There will be polling rooms across the University of Guyana Campuses for students in all six (6) Faculties, the one (1) School and the Occupational Health & Safety programme as follows:

Faculty of Agriculture & Forestry	Room A104, Faculty of Agriculture & Forestry Building ✕
School of Education & Humanities & students on the Occupational Health & Safety Programme	History Society Room (Arts Building); and Staff Lounge (Education Building) ✕
Faculty of Health Sciences	To be determined & GPHC ✕
Faculty of Natural Sciences	To be determined ✕
School of Earth & Environmental Sciences	Geo Lab/History Society Room ✕
Faculty of Social Sciences	Room F55 and UGIAA Rm, Faculty of Social Sciences ✕

Faculty of Technology

To be determined

Berbice Campus

Registry Complex & John's ✕

✕ To be confirmed

3. Candidates are invited to be present in the polling rooms to examine the ballot boxes five (5) minutes before voting begins at each polling room.
4. **VOTING SHALL BE DONE IN PERSON.** Students must present to the Elections/Returning Officers their University identification/registration card for the academic year 2016/2017 as evidence of their eligibility to vote.
5. The name of the voter shall be checked on the list of students in the Faculty by the Presiding Officer of duly authorized official.
6. Except for students in the Occupational Safety & Health programme each students shall receive two (2) ballot papers.
 - (a) One (1) for the election of the President of the U.G. Students' Society; and
 - (b) One (1) for the election of three (3) Faculty Representatives on the Executive Council.Students on the Occupational Safety & Health programme shall receive One (1) ballot paper for the election of the President of the U.G. Students' Society. The ballot papers shall be stamped in the presence of the voter with an official stamp of the University of Guyana.
7. After indicating his/her preference, the voter folds the paper so that the stamp is visible on the outside; he/she shall show this stamp to the Officer present, have his/her right index finger stained with ink provided then proceed to place the paper in the ballot box provided and leave the room.
8. The voter shall record his/her choice of President by placing an (X) or tick (✓) in the appropriate box shown below:

CANDIDATE A

CANDIDATE B

CANDIDATE C

9. The voter shall record his/her choice of three (3) Faculty Representatives by placing an (X) or tick (✓) in the appropriate box as shown below:

(Select no more than **THREE CANDIDATES**)

TEAM 1

CANDIDATE A

CANDIDATE B

CANDIDATE C

TEAM 2

CANDIDATE D

CANDIDATE E

CANDIDATE F

TEAM 3

CANDIDATE G

CANDIDATE H

CANDIDATE I

IMPORTANT NOTE: Voters are asked to note that individual candidates **without affiliation to any team or group** are also **entitled** to contest for the post of President or Faculty Representative in their own right.

10. The ballot papers should not be marked in any other way, as this will invalidate the votes.

11. Counting of votes, in respect of each polling, will begin in each polling room five (5) minutes after the conclusion of polling. Each candidate or his representative should be present to witness the count. No representation or appeal will be allowed after this is done to the general satisfaction of those present.

12. Tallying of votes for the Office of President will begin in the designated venue, to be announced later, immediately after the counting of votes has been completed in polling rooms on **Wednesday, September 28, 2016**. Each candidate or his representative should be present to witness the count. No representation or appeal will be allowed after this is done to the general satisfaction of those present. The final tallying will begin in the designated venue, to be announced later, immediately after the counting of votes has been completed.

13. The candidate who receives the highest votes in the Presidential Elections shall be declared the winner. The three candidates who receive the highest votes for Faculty Representatives shall, subject to the provisions of Section 20 (vi) of the University of Guyana Students' Society Constitution, be declared the winners. In the case of a tie that necessitates new voting, that voting shall be done at some other suitable time.

14. The Registrar or his representative will officially announce the results of the Elections immediately after the counting and the tallying of votes have been completed in respect of all polling rooms. The results of the Elections will be posted on all University of Guyana Notice boards and official electronic media.

Daniella King
Assistant Registrar
(Students' Welfare)
f. Registrar
7.9.2016