

U.G.S.S ELECTIONS **2016/2017**

INSTRUCTIONS TO CANDIDATES

1. Elections for the Office of President and three (3) representatives for each Faculty/School to form the Executive Council of the University of Guyana Students' Society for 2016/2017 will be held as follows:

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| a) Wednesday, September 28, 2016
from noon to 19:00 h | - | For students in all Faculties and students on the Occupational Health & Safety programme. |
| b) Friday, September 30, 2016
from 11:00 h to 18:00 h | - | For students at the Berbice Campus |
| c) Saturday, October 1, 2016
from 09:00 h to 16:00 h | - | For students in the Graduate Diploma in Education, the CMBA/CPMA Masters programmes and the Master in Education. |

2. There will be polling rooms across the University of Guyana Campuses for students in all six (6) Faculties, the one (1) School and the Occupational Health & Safety programme as follows:

Faculty of Agriculture & Forestry	Room A104, Faculty of Agriculture & Forestry Building ✕
Faculty of Education & Humanities & students on the Occupational Health & Safety Programme	History Society Room (Arts Building); and Staff Lounge (Education Building) ✕
Faculty of Health Sciences	To be determined; & GPHC ✕
Faculty of Natural Sciences	To be determined
School of Earth & Environmental Sciences	History Society Room ✕
Faculty of Social Sciences	Room F55 and UGIAA Rm, Faculty of Social Sciences ✕

Faculty of Technology

To be determined

Berbice Campus

Registry Complex & John's ✕

✕To be confirmed

3. Each candidate will be allowed one (1) representative at his/her expense in each of the polling rooms to observe the conduct of the elections and the counting of votes.
4. Each candidate must submit to the Assistant Registrar, Students' Welfare, the name of his/her representative not later than **16:00 h (4:00pm) on Monday, September 26, 2016** with respect of the voting by students in all Faculties and on the Occupational Health Safety, Post graduate Diploma and Masters programmes.
5. Candidates are invited to be present in the polling rooms to examine the ballot boxes five (5) minutes before voting begins at each polling room.
6. Candidates will be permitted to enter the polling rooms at any time during the course of the elections.
7. Counting of votes in respect of each polling station will begin in each polling room five (5) minutes after the conclusion of the polling. Each candidate or his representative should be present to witness the count. No representation or appeal will be allowed after this is done to the general satisfaction of those present.
8. Tallying of votes for the Office of President will begin in the designated room, to be announced later, immediately after the counting of votes has been completed in the polling rooms on **Wednesday, September 28, 2016**. Each candidate or his representative should be present. The final tallying will begin immediately after the counting of votes has been completed in respect of voting by students on **Friday, September 30 and Saturday, October 1, 2016**. No representation or appeal will be allowed after this is done to the general satisfaction of those present.
9. In the case of a tie that necessitates new voting, that voting shall be done at some other suitable time.
10. The Registrar or his representative will officially announce the results of the Elections immediately after the counting and tallying of votes have been completed in respect of all polling rooms. The results of the elections will be posted on all University of Guyana notice boards and official electronic media.

Daniella King
Assistant Registrar (Students' Welfare)
f. Registrar
7.9.2016